

# **B.Ed Semester I**

**Course: 1.1.5**

## **INDIVIDUAL SEMINAR PRESENTATION**

<b>1. Title Page</b>	<ul style="list-style-type: none"><li>• <b>Seminar Title</b></li><li>• <b>Name of the Institution</b></li><li>• <b>Name of the Student</b></li><li>• <b>Name of the Supervisor (If any)</b></li></ul>
<b>2. Abstract (For hard copy)</b>	<ul style="list-style-type: none"><li>• <b>Shortest possible summary</b></li><li>• <b>No sentence should be repeated</b></li></ul>
<b>3. Introduction</b>	<ul style="list-style-type: none"><li>• <b>General motivation, goal of the paper</b></li><li>• <b>The main topic</b></li><li>• <b>Clarify Terminology</b></li></ul>
<b>4. Significance of the Topic</b>	<ul style="list-style-type: none"><li>• <b>Overview about works related to the presented topic</b></li></ul>
<b>5. Main Text</b>	<ul style="list-style-type: none"><li>• <b>Detailed presentation of assigned Topic</b></li><li>• <b>Use visual helps (diagrams, drawings etc.)</b></li></ul>
<b>6. Conclusion</b>	<ul style="list-style-type: none"><li>• <b>Evaluation of the usefulness of the presented topic</b></li><li>• <b>Own opinion</b></li><li>• <b>Comparisons</b></li></ul>
<b>7. Reference</b>	<ul style="list-style-type: none"><li>• <b>Use APA format</b></li><li>• <b>Cite web pages only if they are really important, otherwise put in footnote.</b></li></ul>

## GROUP PRESENTATION

- Students divide the task into sections. Each student writes one section, and then the group assembles the report by piecing the sections together.
- This might be a suitable option if students write about their particular areas as required by the task or project.

<b>1. Title Page</b>	<ul style="list-style-type: none"><li>• Seminar Title</li><li>• Name of the Institution</li><li>• Name of the Class or Group</li><li>• Name of the Supervisor (If any)</li></ul>
<b>2. Abstract(For hard copy )</b>	<ul style="list-style-type: none"><li>• Shortest possible summary</li></ul>
<b>3. Introduction</b>	<ul style="list-style-type: none"><li>• State the purpose of the title</li><li>• Clarify the key words</li></ul>
<b>4. Main Points</b>	<ul style="list-style-type: none"><li>• Illustration of the main topic</li><li>• Each sub-section to be divided among the group members</li><li>• Use real examples to illustrate the points</li><li>• Use visual help</li></ul>
<b>5. Summary</b>	<ul style="list-style-type: none"><li>• Highlight the main points</li></ul>
<b>6. Conclusion</b>	<ul style="list-style-type: none"><li>• State conclusion from the topic</li><li>• Compare with the opinions of other people</li><li>• Suggest what new work to be done</li><li>• Extend knowledge further</li></ul>
<b>7. Reference</b>	<ul style="list-style-type: none"><li>• Use a consistent format</li><li>• Cite web pages only if they are really important, otherwise put in footnote</li></ul>

## ASSIGNMENT SUBMISSION

<b>Title page</b>	<ul style="list-style-type: none"><li>• Write a clear topic sentence which tells what you are going to talk about</li></ul>
<b>Acknowledgements</b>	<ul style="list-style-type: none"><li>• Declaration of student's own act to give it validity (If necessary)</li></ul>
<b>Summary or Abstract</b>	<ul style="list-style-type: none"><li>• Brief summarizing statement</li><li>• Give an overview of the content</li></ul>
<b>Introduction</b>	<ul style="list-style-type: none"><li>• Background or general orientation of the topic for general understanding of the area</li><li>• Outline of the issue that will be discussed (outline should be a general overview)</li><li>• Main idea which is the response of any question</li></ul>
<b>Brief discussion of the topic</b>	<ul style="list-style-type: none"><li>• Open the paragraph by making a point</li><li>• Support the point with references</li><li>• Close the paragraph by linking back to the point student made to open the paragraph</li></ul>
<b>Conclusion/ Recommendation</b>	<ul style="list-style-type: none"><li>• Describe in general terms the most important points made</li><li>• Do not include new information</li><li>• End with a comment, a resolution or suggestion for topic that may be addressed in future work.</li></ul>
<b>References or Bibliography</b>	<ul style="list-style-type: none"><li>• Use a consistent format</li><li>• Cite web pages only if they are really important, otherwise put in footnote</li></ul>
<b>Appendices</b>	<ul style="list-style-type: none"><li>• Add pictures, documents, etc. (If any)</li></ul>