



The West Bengal University of Teachers' Training,
Education Planning and Administration

25/2 & 25/3, Ballygunge Circular Road, Kolkata – 700019

Ref.No: WBUTTEPA/TN/01(1)/2022

Date: 20.05.2022

Corrigendum

Tender ID: 2022_DHE_380990_1

Consequent upon the inclusion of registration process of the newly admitted students in the scope of work of the tender, the following modifications are made in the tender document:

1. Within “Other Important Documents”, the following two rows will be added as serial Nos. 24 and 25

Serial No.	Category	Sub Category	Sub Category Description
24.	Security	Quality	ISO 9001:2015 Certificate
25.	Security	Data Security	ISO 27001:2013 Certificate

2. *In the notice inviting tender ID 2022_DHE_380990_1 the following paragraph will be replace to the paragraph stated above “Bid Sheet and Key Dates”:*

Notice inviting E-Tender for Registration of new students admitted and for providing semester based examination services that will include all components as listed below. Rate to be quoted online on the total work in two bid system i.e. (i) Technical bid & (ii) Price bid (Separately) from eligible and qualified Indian Bidders as per Script basis.

The entire process will be conducted in online/ offline / blended mode as per requirement and directives received from competent authority.



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3. In the remarks column Serial No. 1 of “Bids Sheet and Key Dates”, the following paragraph will replace the existing paragraph:

Sl.No.	Information	Remarks / Date
1.	About the Assignment	Registration of new students admitted and Computer based evaluation of answer scripts for Odd / Even Semester Examinations for the eligible B.Ed. students of colleges affiliated under WBUTTEPA Per Semester

4. Within “Broad Scope of the work”, the following details is added before “Pre-Exam” scope of work:

Registration Related work

1. Offline Admission Data Uploading, Correction and Validation
2. Offline to Online Admission Data Uploading and Validation
3. Online Photo and Signature Uploading
4. Online Registration Form Fill up of each student with his or her photo and signature submitted as per the Application Form
5. Online Registration /Application Form Generation and Download
6. Online Registration Fees Summary Generation and Download
7. Online Payment Details for Uploading, viewing and downloading the payment receipt
8. Online Candidate Submitted List Generation and Download to check the details of each and every candidates of a particular college
9. Online Candidate Duplicate List Generation and Download to check for a duplicate Candidate in a particular college.
10. Online College Summary List to check the status of submitted candidates and other details college wise.
11. Online Candidate Application Return List Generation and Download to check the returned candidates list college wise.
12. Online to Offline Registration Data Creation and Validation.
13. Online to Offline Photo and Signature Importing in a proper format
14. Offline Seat Intake Exceed and Dispute Candidate List Generation to give to WBUTTEPA for necessary corrections.
15. Offline Registration Number Generation



The West Bengal University of Teachers' Training, Education Planning and Administration

25/2 & 25/3, Ballygunge Circular Road, Kolkata – 700019

16. Offline Print respective Photo and Signature in each Registration Certificate in Laser Jet Printer with suitable program.
 17. Offline Printing of Registration Final Certificates in Laser Printer.
 18. Offline Printing of Registration Challan and Label in A4 Papers and 4 in 1 Stickers
 19. Offline Packeting of Registration Certificates College Wise with their Challan.
 20. Correction in Registration data & addition of missed Registration data at any subsequent stage as detected.
5. Before “Eligibility Criteria”, the following line is added: “Tentative number of Students admitted and to be registered in one session is 54000 approx.”.
 6. Scope of work as detailed under “ Pre-Exam”, “Post-Exam” and “Review and Report” are replaced by the following details under:

Examination Related work

Pre Examination

1. Eligible List Generation and Creation with all Information of each examinee from Registration Data
2. Eligible File Validation Checking and Updation
3. Examination Application Form Unique ID Generation and College Wise Soft Copy of Examination Application Form Generation for B.Ed.
4. Validation and Check List Printing and Updation
5. Roll No. Generation and Descriptive Roll File Creation
6. Final descriptive Roll Generation with actual appearing candidates for each course
7. College / Paper wise statistics print which may be used as a guideline for the number of question papers to be printed and for other records.
8. Examination Centre Allotment on Final Descriptive Roll.
9. Examination Centre wise Attendance Cum Signature List with Photo in LJ Printer
10. Centre by College List Report Generation
11. Top sheet Generation and Printing
12. Uploading and Validation of Eligible Data
13. Creation and Validation of all Required Master Data
14. Examination / Application Form Fill Up of each student with his or her photo and signature submitted as per the Application Form



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15. Examination / Application Form Generation and Download
16. Examination Fees Summary Generation and Download
17. Admit Serial No. Generation
18. Admit Card Generation and Download
19. Enrollment Data Updation and Validation to Offline System
20. Question Paper Statistics Count Generation for Different Exams (Subject Wise)

Coding and De-Coding of Answer Scripts of Examination Sheets

1. Visit of our personnel at the University premises or spot evaluation Centres at different districts on such dates as informed and receive the answer scripts from the University authorized person(s).
2. Do the needful to put the Code in each answer script including extra sheets as received from the University for Various Streams and subject-wise
3. Verify the Dummy Code with their respective Roll Nos. before returning the answer scripts to the University authorized person.
4. Tear the portion of answer scripts with detail of information including Roll Numbers of each candidate (duly coded by us) and bring such slips to our computer centre.
5. Do the needful for necessary decoding / coding followed by verification.
6. Generate final award slips with dummy code numbers and delivery of the same within required time from code marking done at the University.
7. Give copies of final code generated with respective Roll Numbers to University authorized person.

Post Examination

1. Award List Generation and Validation
2. Uploading and Validation of Award List
3. Unique Foil No. Generation and Validation
4. Component Wise Marks Entry by Colleges with following components:
 - a. Award List Generation and Download
 - b. Marks Entry
 - c. Marks Verification
 - d. Statement of Marks
5. Marks Entry Status Generation and Download



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6. Incomplete Marks Summarized and Detailed List Generation and Download
7. Abridge Master Creation for marks process and rejection
8. Paper Marks Master Creation for final marks process
9. Marks Entry Data Upload and Validation
10. Marks Posting to Layout Master
11. Marks Posting from Layout Master to Abridge Master
12. Printing of Error/Rejection List of Posted Marks.
13. Marks Posting from Abridge Master to Paper Marks Master
14. Award Generation on Posted Marks
15. Marks Posting in respect of RA and RW Candidates
16. Marks Matching with Online Marks Entered Data and Offline Posted Marks Data and printing of Error List
17. Processing of Marks Wanting on Posted Marks and matching with Online Marks Wanting List
18. Syncing of Online Marks Entered Data and Validation to Offline System
19. Grade Data Processing and Testing
20. Calculation of Final Result
21. Grade Data Audit Run
22. Provisional Report College Wise Generation and Printing
23. Result Statistics Generation and Printing
24. Top 20 Candidates List Generation and Printing
25. Gazette Report Generation, Printing and Binding
26. Provisional Report College Wise PDF generation
27. District Wise Overall Statistics Generation and Printing
28. Overall Statistics Generation and Printing
29. OTP Generation for E-Mail Authentication
30. Soft Copy of Web File Generation for Publication of Result
31. CD Creation

Marks Sheet Printing

32. Printing of Marks Sheets on Laser Printer for each appeared candidate of Different examination



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33. Mark Sheet printing of dispatch list for College wise each appeared candidate of Different examination

Reviews and Reports

Pre Examination Review / Re-Assessment

1. Data file creation from review application form
2. Validation for eligible and non-eligible candidates for review examination
3. Detailed list printing for eligible candidates
4. Detailed list printing for non-eligible candidates

Post Examination Review

1. Paper wise award list printing with original marks obtained for all the candidates
2. Marks Entry for all candidates with original and marks after review
3. Marks calculation for all candidates with original and reviewed marks for actual marks obtained after review.
4. Marks posting on original tabulation file.
5. Result processing with review marks
6. Provisional Report College wise Generation and Printing
7. Top 20 candidates list Generation and Printing
8. Gazette Report Generation and Printing and Binding
9. Provisional Report College wise PDF Generation
10. District wise overall statistics generation and printing
11. Overall Statistics Generation and printing
12. Offline Soft Copy of Web File Generation for Publication of Result
13. CD Creation
14. Mark Sheet printing for those candidates whose marks are changed after review

Sd/-
Registrar, WBUTTEPA