



**Post-Graduate Diploma in Educational Planning and Administration  
(PGDEPA)**

*Announcement for Admission: 2020-2021*



**The West Bengal University of Teachers' Training, Education Planning and  
Administration (WBUTTEPA), 25/2 & 25/3 Ballygunge Circular Road,  
Kolkata-700019**

## **The Programme:**

The entire educational dynamics of the country is standing in a cross road. The tension between massification and demand of quality of education is posing great challenges to all the stakeholders in education, starting from policy makers to teachers, teaching in the classroom. In the context of the sea change in the landscape of educational dynamics, it has been observed that there is an increasing demand for empowered human resource in planning and administrative management position in almost all the sector of educational system.

There is a dearth of expert manpower in educational planning & administration. On the contrary there is growing demand of expert manpower in the field of educational planning & administration. NCTE in its new regulation laid down such exposure and added qualification in 'educational planning and administration' as desirable qualification for appointment of higher administrative post. Starting from appointment of school principal to administrative functionaries of higher education are in needs of people with such unique qualification. The West Bengal University of Teachers' Training, Education Planning and Administration (WBUTTEPA), is going to start the programme of Post-Graduate Diploma in Educational Planning and Administration (PGDEPA) from 2020 for the academic session 2020-2021. This programme has been designed keeping in mind the relevant contemporary qualitative knowledge and skill needed for educational planning and administration. This programme would be able to provide a comprehensive view of the evolving theoretical as well as practical aspects of educational planning and administration in existing and emerging scenario.

This two semester programme leads to Post-Graduate Diploma. However, keeping in view the challenges faced by the people already in professional engagement, the programme has been designed with certain flexibility. It provides varying modalities for the transaction of course. The class timing will be flexible and in cases at late afternoon. The project work is to be done at work station of participant. Theory classes, project presentation and evaluation should be conducted at the university *and on-line depending on the requirement.*

***N.B.: The course will be offered initially from the Second Campus of the University at Sarsuna, Behala, Kolkata. The programme will be transacted through combination of both face to face and online mode i.e. in blended mode. It is also to note here most experienced Faculty members / Scholars / Administrators will take academic sessions and provide other support.***

## Programme Structure:

<b>SEMESTER-I</b>	<b>ACTIVITIES</b>
	<b>Theory Classes &amp; Engagement with field</b>
	<b>Allotment of Dissertation / Project Work</b>
	<b>Examination: Theory &amp; assessment of field engagement</b>
	<b>Evaluation &amp; Publication of result, Semester Break for Student</b>
<b>SEMESTER-II</b>	<b>ACTIVITIES</b>
	<b>Theory Classes &amp; Engagement with field</b>
	<b>The Participant will do their dissertation / Project under the Supervision of the guide / supervisor</b>
	<b>Sharing the experience and discussion on the reflection of dissertation / Project work</b>
	<b>Examination Theory</b>
	<b>Submission &amp; Presentation of Seminar of Dissertation / Project Work and Viva-Voce. Evaluation &amp; Publication of Result</b>

## Multiple Exit-point:

The programme is unique in its structure in terms of flexibility, which permits a learner / an enrolled candidate to exit from the programme after successful completion of the 1<sup>st</sup> Semester with a *Certificate in Educational Planning and Administration (CEPA)*.

## Objectives of the Programme:

The general objective of the programmes is to promote capacity building of functionaries for professional competency in educational planning & administration. The curricular design of PGDEPA would cover the principles, concepts and practice-able techniques of educational planning, supervision, administration and leadership for fulfilling the national educational goal and meeting local requirements at regional and institutional level. At the end of the programme participant will be able to-

- Improve their capacity to function as educational administrator and planner.
- Understand the fundamental concepts of strategic planning and decision-making, required for effective management of their respective affairs at macro & micro level.

- Develop their skills of statistical interpretation of project of strategic planning & administration in India
- Develop their skill to prepare programme design implementation planning for educational projects.
- Able to monitor the project implemented under the respective administrative jurisdiction and derive appropriate feedback mechanism for assessment of the educational project(s) and its further revision.
- Able to appreciate the changed role of the educational administrator(s) and planner(s) in the context of inclusive and sustainable development in the field of education.

## **Eligibility:**

### *Essential:*

- Master Degree with 55% marks from UGC recognized University/ Institute;
- Age below 55 years.

### *Desirable:*

- It is desirable that the participants should have one year of working experience in areas related to educational planning & administration in department of education either in public or private sector.

## **Selection Process:**

The number of participant selected for this programme is limited to twenty five. Selection of the candidates is either on the basis of marks in the qualifying examination and/or performance in a specially designed selection test / interview or both (as would be decided by the University)

## **Certification:**

At the end of the final qualifying examination of the programme, the degree shall be awarded to those, who have successfully completed/ fulfilled all the requirements as laid down by the university.

## **Fee Structure:**

Rupees Fifteen Thousand 15,000/- per Semester and Total Rupees Thirty Thousand (Rs.30,000/-) for Two-Semester Post Graduate Diploma Programme.